

**FES-PTA Board Meeting**  
**January 3, 2019**  
**8 am**

*\*\*Kenya Hoffart (VP of Fundraising/Communications Chair) took minutes for this meeting. Mory LaVoie (Secretary) was absent.\*\**

Those in attendance: Rob Elliot, Carly McAbee, Dr. Angie Jackson, Jen Alonso, Kenya Hoffart, Molly Sherrill, Cristy Brunner, Kim Hite, Kim Matyskiela, Andi Elliot

**Call to order:** 8:02 am

**Approval of last meeting's minutes:**

- Motion to approve: Jen Alonso
- Second: Carly McAbee
- No objections or abstentions.
- Motion passed; minutes approved.

**Principal's Report:**

- The projection screen PTA purchased for the school gym was a great addition to the school's annual sing-a-long.
- There will be a full perimeter lock down drill sometime next week.
- Teacher of the Year nominations are due soon.
- FES is a "targeted school" and will be gifted between \$8,000 and \$9,000 to help at least 40% of ESL students pass ELA and Math Assessments. (Currently, only 26% of those students have passed these assessments.) FES will plan on how to spend the funds. Part of the money will be spent to send grade-level teachers with ESL clusters in their classrooms to a GLAD workshop where they will be trained to modify the delivery of student instruction to promote academic language and literacy.
- Mrs. Freer, the media assistant, has retired. A certified teacher with STEM learning experience who has also worked at the local science museum has been hired to fill that position.
- FES's special ed team will not move to Haw Creek until August 2020. FES will keep two resource teachers and one special ed classroom. This move will free up space for more general ed classrooms. Logistics are still being worked out.

**Treasurer's Report:**

- The current checking account balance is \$30,009.50.
- Of that, \$953.19 is reserved for the school garden, \$819.42 is reserved for fund-a-friend, and \$664.59 is reserved for the media center from You Caring donations.
- That leaves \$27,572.30 available to cover the remaining of this year's budget and roll over for next year's budget.

- There is currently \$15,229.38 required to cover this year's budget.
- If next year's budget remains the same, to date, \$22,767.08 will need to be raised at Boosterthon to cover next year's projected expenses. Anything beyond that will be considered a surplus.
- There are 7 teachers who did not submit for teacher reimbursement. Dr. Jackson will send an email to remind them all reimbursements must be submitted by the end of they day, or those teachers will not be reimbursed.
- It may be necessary for Molly to go to a staff meeting to simplify teacher reimbursements. Teachers need to be reminded not to submit more than \$200 in receipts and that receipts should not include personal items.

#### **Fundraising Committee Report:**

- The Holiday Store went well. Items not sold this year will be used in next year's inventory.
- Kenya will follow-up with Nachos & Beer about proceeds from Spirit Night fundraiser.
- A Spirit Wear order form will be sent home soon. Kim H. may try to set up for sales at upcoming holiday meals and PTA socials.
- Kenya will start promoting Box Top collection day in February on Facebook. Kim H. and Tara Mitchell would like to pass the responsibility on to someone else next year.
- Kim M. has Fall Festival survey results. She is planning an April meeting to invite parents to offer new ideas.

#### **Advocacy Committee Report:**

- Elected officials (John Ager, Terry Van Duyn, and John Edwards) attended the Reynold's District Principal's Meeting last month. Kim M. will send thank you notes. Dr. Jackson will ask if principals would like to hear from other officials at and upcoming meeting.

#### **Nominating Committee Report:**

- All executive board members except Mory may serve another year.
- Andi asks that she be made aware if anyone is speaking to someone about a specific board position so that multiple people are not being recruited for the same position.
- It may be necessary to ask teachers for nominations for open positions.
- Everyone is asked to write a description of their current position before next month's board meeting. Job duties and time requirements should be included. This will help Andi create a document that can be shared.

### **NEW BUSINESS**

- Playground improvements. A parent has come forth asking how she can help with playground improvements. The playground committee was recently dissolved since the Field of Dreams project met an end. Rob will ask this parent if she is interested in

helping recruit for the committee and fundraise for improvements. He would like to recreate a playground committee if she agrees.

- Motion to create a new playground committee if the interested parent is willing to take on the leadership role: Kim M.
- Second: Kim H.
- No objections or abstentions.
- Motion to create a new playground committee if the interested parent is willing to take on the leadership role passes.
- It is important for anyone involved in the committee to understand that many things can not be controlled or managed by parents. The county takes care of many things on school playgrounds and we need to maintain a positive relationship with them.
- Hurricane Recovery Assistance. Rob would still like for FES-PTA to assist a school in Wilmington who was affected by Hurricane Florence. He suggested having a Book Character Dress-Up day fundraiser and using those funds to help that school.
  - Motion to raise money for school in Wilmington through Book Character Dress-Up Day: Andi Elliot
  - Second: Carly McAbee
  - No objections or abstentions.
  - Motion passes to raise money for hurricane recovery for school in Wilmington with Book Character Dress-Up Day.
- Rob will speak to Dr. Jackson (who had to leave early due to a prior commitment) to see if this will be okay.
- Parent Social. Rob would like to consider making a PTA parent social in the spring something a little more fun. He is going to speak to the folks at HNG Farm to see what options are available there.

### **Upcoming events:**

January 15 – Spirit Day at The Local Joint

January 17 – PTA Parent Social

January 18 – Early Release

January 21 – No School, Holiday

January 22 – Full School Day (no longer Teacher Workday)

February 7 – PTA Board Meeting

### **Adjournment:**

- Motion to approve: Molly Sherrill
- Second: Jen Alonso
- No objections or abstentions.
- Meeting adjourned at 9:38 am.