welcome to
VIRTUAL
MEET THE TEACHER

Mrs. Hollifield
Fairview Elementary School, Room 200
2020-2021
My name is Mrs. Hollifield. This is my 10th year teaching at FES and my 14th year with BCS. I went to school here at FES when I was a kid and love teaching here! I live in the area with my husband, our two children, and our puppy.
My name is Ms. Amanda. I have been at FES for 5 years. I have worked with Mrs. Hollifield every year! I love this school! I enjoy playing softball, traveling and spending time with my family.
The links provided on this page are for beginning of the year paperwork. Completed forms can be

- scanned and emailed back to me at heather.hollifield@bcsemail.org
- mailed to
  
  Attention: Heather Hollifield
  1355 Charlotte Hwy
  Fairview, NC 28703

- Dropped off on the 2nd in person day for those attending FES in person.

Electronic Beginning of the Year Forms
tour our classroom
All students and visitors are required to wear a face mask.

Classrooms are set up to allow 6 feet of social distancing.

All students will have temperatures taken before boarding the bus or exiting their vehicle in the morning.

Students will go directly to class after exiting the bus or car.

Hand sanitizer will be given to students upon entering the building and throughout the day.

Handwashing times are built into the daily schedule.
Dismissal will be at 12:30 everyday. Students that ride the bus will board the buses at this time. Car riders will remain in their classrooms until their name is called for car riders.
list of SUPPLIES

• Backpack
• Lunch (school lunch will be provided)
• Pencil box with 2 pencils, eraser, crayons, scissors, glue stick
  • School issued iPad or laptop with charger
    • Headphones
    • Composition book
    • Two 3 ring binders
  • Plastic folder with prongs
  • Clear pencil pouch for folder
Attendance will be taken daily on Zoom meetings. I will be sending a very detailed schedule to your emails soon. Live teaching will take place on Zoom in addition to activities posted on Seesaw and paper and pencil work.

**Buncombe County Attendance Requirements**

- We will be taking attendance during Zoom Meetings and keeping track of assignments through Seesaw.
- Please turn assign in the day they are due.
- Let us know if your child is sick or has an doctor’s appointment and we will let the office know.
Follow RISE expectations

- RESPECT
- INTEGRITY
- SELF CONTROL
- EFFORT

***RISE expectations matrix on the following slide***
<table>
<thead>
<tr>
<th>R</th>
<th>Respect</th>
<th>Device</th>
<th>Live Class Expectations</th>
<th>Interacting with Peers</th>
<th>Independent Work</th>
</tr>
</thead>
</table>
|   |         | - Keep food and drink away from your device.  
         - Use clean hands on your device.  
         - If your internet or device isn’t working properly, call the BCS help desk at 255-5987 for immediate assistance or email Karen.Yutzy@bcsemail.org | - Find a quiet place to attend live classes.  
         - Be on time to live classes.  
         - Mute yourself when not speaking.  
         - Focus attention on the teachers when they are teaching. | - Use empathy to treat others as they would like to be treated when communicating online.  
         - Let others focus attention to learn without distraction.  
         - Listen to other students when it’s their turn to speak. | - Read directions carefully before beginning work.  
         - Turn in work on time.  
         - Assertively ask for help from your teacher when you do not understand. |
| I | Integrity | - Use your device as a learning tool only.  
         - Leave settings and apps as they are set by BCS technology.  
         - Report immediately any damages to your device. | - Use your real name to identify yourself online.  
         - Keep video on during live classes.  
         - Keep other devices (TV, cell phones) off during work time. | - Be a good citizen by following government laws online.  
         - Use your own words and give credit to the source.  
         - Work independently, unless instructed to do otherwise. |   |
| S | Self-control | - Use only the apps and programs that your teacher has instructed you to use.  
         - Carry your device carefully, using both hands.  
         - Use a gentle touch on the touchscreen. | - Be ready to learn without distractions.  
         - Only one person speaks at a time.  
         - Raise your hand to speak.  
         - Focus attention during lessons without multitasking. | - Calm down when feeling strong feelings before responding to others.  
         - Continue to handle your device carefully, even when you’re having a strong feeling. | - Use self-talk to stay on task.  
         - Complete the “must-do” before working on the “can-do.” |
| E | Effort | - Keep your device in a safe place at all times.  
         - Have your device charged or plugged in to be ready to work. | - Use reactions to show understanding.  
         - Only post school-related comments in the chat room. | - Report unsafe online behavior immediately.  
         - If you hear disrespect in a breakout room, leave the room and tell the teacher. | - Double-check your sources before posting.  
         - Be in charge of your own learning and do your best work. |
**ZOOM EXPECTATIONS**

<table>
<thead>
<tr>
<th>ZOOM IN A QUIET ROOM</th>
<th>KEEP YOURSELF ON MUTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have your device on a table or hard surface.</td>
<td>Only your teacher can unmute you.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DO NOT CHANGE BACKGROUND</th>
<th>COME PREPARED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Device Charged</td>
</tr>
<tr>
<td></td>
<td>Supplies Ready</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BE ON TIME</th>
<th>USE HAND SIGNALS AND WAIT TO BE CALLED ON</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>“I’m Ready to share”</td>
</tr>
<tr>
<td></td>
<td>“I have a question”</td>
</tr>
</tbody>
</table>
I generally send a paper newsletter once a month. This year, at least during the time of virtual learning, I will be sending newsletters virtually.
When school is back in session you are welcome to send in a special snack on your child’s birthday. Please make sure this snack is store bought not homemade.
At this time we are not able to have volunteers in the building.
Friday, August 14 - Virtual Meet the Teacher

Monday, August 17 - 1st Day of School (A Week)

Tuesday, August 18 - 1st Day of School (B Week)

Wednesday, August 19 - A Week

Thursday, August 20 - B Week

Friday - All Virtual Learning
• Health & Safety Video

• FES Procedures

• Technology Help Desk 255-5987

• I will be teaching here from school daily from 7:25-3:25.
distance
LEARNING

NCEd
Cloud

Zoom -

epic!

CLASS
Heather Hollifield
(828)628-2732
Heather.Hollifield@bcsemail.org
Fairview Elementary School,
Room 200
1355 Charlotte Hwy
Fairview, NC 28730

Amanda Cope
(828)628-2732
Amanda.Cope@bcsemail.org
Fairview Elementary School,
Room 200
1355 Charlotte Hwy
Fairview, NC 28730
Please let me know if you have any questions or if I can help in any way. I can schedule additional zoom meetings to answer questions and follow up if you need further assistance.

I will be contacting you about a pick up time to come to school and get additional needed materials.
**Seesaw Info**

Seesaw is our LMS - Learning Management System. Most students used this last year during the time of remote learning from March-June. This is one way I will be providing instruction during this time of remote learning.

- Daily Assignments will be posted
- Work will be reviewed and checked daily - all work is due by the end of the day
- Teachers will provide typed or recorded feedback for completed work.

- Family Connection

*We will be logging your students in to our classroom Seesaw when they come next week.*
Students will individually be sent log in information. Please keep the log in information and procedures in a convenient and safe place as you will use them often.
helpful APPS

• Zoom
• Seesaw
• ABCYa
• Starfall
• StoryLine Online
• DoGo News
• MathGames
• GoNoodle
Classroom Website Tour
### Mrs. Hollifield's Remote Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30-8:30</td>
<td>Morning Routines</td>
</tr>
<tr>
<td>8:30-8:45</td>
<td>Morning Meeting</td>
</tr>
<tr>
<td>8:45-9:00</td>
<td>Essential Standards</td>
</tr>
<tr>
<td>9:00-9:30</td>
<td>Read Aloud &amp; Activities</td>
</tr>
<tr>
<td>9:30-10:30</td>
<td>Reading &amp; Writing Groups</td>
</tr>
<tr>
<td>10:30-11:00</td>
<td>Block</td>
</tr>
<tr>
<td>11:00-11:45</td>
<td>Math Small Groups</td>
</tr>
<tr>
<td>11:45-12:30</td>
<td>Math Activities</td>
</tr>
<tr>
<td>12:30-1:30</td>
<td>Lunch &amp; Recess</td>
</tr>
<tr>
<td>1:30-2:00</td>
<td>Independent Work based on IEP Goals</td>
</tr>
</tbody>
</table>

Mrs. Hollifield will be available for help from 1:30-2:30.
Yay! Music, Art, P.E., and STEM Lab will teach lessons through Seesaw!

Next week they will send lessons to your child's Seesaw for whatever specials class they have for the day.
*Parents will answer the following questions for their child before they come to school each morning:

1. Diagnosed? Have you been diagnosed with COVID-19?
2. Exposed? Have you had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or been advised by a health department employee that you should be in quarantine?
3. Do you have any symptoms of COVID-19, such as a fever of 100.4°F or greater, chills, shortness of breath or difficulty breathing, new cough or loss of taste or smell.

**If the answer is YES to any of these questions, the child should not go to school.**